

North Tom Price Primary School

2012 Pre-primary Information Booklet



Together We Strive

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WELCOME TO NORTH TOM PRICE PRE-PRIMARY 2012



Dear Parents

This booklet is prepared for your information and we hope you will read it carefully and note the points contained in it.

We trust that you will take an active part in our Pre-primary. You can do this by helping as a parent on special rostered days, coming and sharing your special talents with the children e.g. spinning, pottery, woodwork, cooking food from your country of birth etc., attending the Pre-primary parent meetings and above all by taking an active interest in your child's education.

We will keep you informed about what is happening at Pre-primary by sending home regular handouts of interest during the term. We also display notices and rosters on our bulletin boards located outside the classrooms.

Mothers, Fathers, Aunts, Uncles and Grandparents are welcome to visit the centre.

Pre-primary Staff

School Times

HOURS OF INSTRUCTION

8.00am	Morning bell
9.45am	Recess
10.25am	Class resumes
12.00noon	Lunch
1:05pm	Class resumes
2:10pm	Dismissal



Parents are asked to ensure that children DO NOT arrive at school prior to 7.45am and leave school grounds promptly at 2.10pm.

TERM DATES FOR 2012

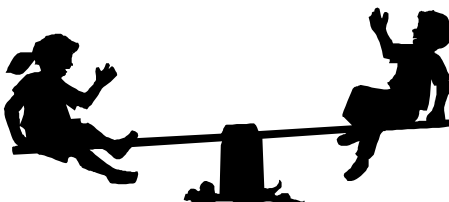
Term 1	Wednesday 1 February - Thursday 5 April 2012
Term 2	Thursday 26 April - Friday 6 July 2012
Term 3	Tuesday 24 July - Friday 28 September 2012
Term 4	Tuesday 16 October - Tuesday 18 December 2012

TERM DATES FOR 2013 (Tentative dates only - to be confirmed)

Term 1	Monday 4 February - Friday 19 April 2013
Term 2	Monday 6 May - Friday 5 July 2013
Term 3	Monday 22 July - Friday 27 September 2013
Term 4	Monday 14 October - Thursday 19 December 2013

TERM CALENDARS

At the beginning of each term a calendar of upcoming events will be published and distributed with the school newsletter. This will contain key information for parents.



Class Lists

Class lists will be posted on school bulletin boards at 12:00noon on Tuesday, 31 January 2012.

Pre-primary Session Times

Students attend Pre-primary from 8:00am to 2:10pm each day. It is very important that students arrive in time to start the school day at 8.00am. If a child is 10 minutes late each day, they will miss over 33 hours of learning time each year! Classrooms will be opened at 7.50am. In 2012 the full time program is offered from the beginning of the year.

Attendance

The Department of Education requires that all absences be explained either in writing or verbally. Each note should contain the following information:

- date of absence
- child's name
- child's class/room number
- reason for absence
- parent/guardian signature and date.

Bringing Your Child to Pre-primary

Please wait outside the classroom with your child on arrival at Pre-primary each day. For safety reasons, we ask that children do not play on the equipment before school. It is important to note that Pre-primary children should be dropped off and collected by a responsible **ADULT** at all times.

Picking Up Your Child

Parents or guardians are requested to wait outside the classroom. At the end of the day the children will be seated on the mat and called by name as each parent is sighted.

Children will only be released from our care to their **parent** unless we have been notified of other arrangements. If your child is to go home with a babysitter or with other children please **let us know**, preferably in writing. We are sorry if these rules inconvenience you, but the welfare of the children is our utmost concern. We will not release children to anyone other than a parent/caregiver without prior arrangements being made.



Please try not to be late collecting your child, especially in first term when children are settling into the routine of Pre-primary. If something comes up and you know you may be late, please phone us on 9189 1299.



If you need to collect your child before the school day ends, please obtain a “Sign Out Pass” from the school office before collecting your child from the classroom.

The name and telephone number of an emergency contact needs to be provided in the event that parents are unable to be contacted and your child needs to be taken home.

Voluntary Contributions

The following contributions are requested to support the school programs and priorities:

Pre-primary child	\$60.00
P&C Donation	\$20 per child or \$50 per family

WHAT TO WEAR

It is requested that children wear school uniform. Please help your child to feel independent by training them to dress themselves and carry their own bag.

- Children need to wear appropriate shoes, ie. sports shoes or sandals secured by a strap. No thongs, scuffs or slip-on shoes should be worn.
- Please choose footwear that your child has the best chance of managing by themselves.
- **A hat is essential for outdoor activity.** We are a sunsafe school so the “no sunsafe hat, no play in the sun at school today” rule applies. Only a broad-brimmed or bucket hat should be worn. A baseball cap is not considered sunsafe.



Nametags are essential on clothing that can be removed, especially shoes and sandals. A good rule of thumb here is: if your child can put it down somewhere – LABEL IT – just in case they do!



WHAT TO BRING

- A **school bag** for completed work, newsletters and belongings.
- A broad-brimmed or bucket hat.
- A spare set of seasonally appropriate clothes, to be in your child's school bag each day.
- RECESS TIME - Children will require a lunch box. Pre-primary students are asked to bring their own recess, but healthy options such as fruit and vegetables are strongly encouraged. A focus on healthy foods in a child's early years will help them to develop a sound nutritional outlook to eating.
- LUNCH TIME – We suggest a sandwich, a piece of fruit and a drink for lunch. We recommend 'special treats' are limited to special occasions.
- WATER BOTTLE – filled with water (no soft drinks or cordial).



Please label all of the above items clearly as young children are very good at misplacing things!

- Please *do not* send jewellery or toys to Pre-primary with your child as these invariably cause problems. This school is a war-toy free zone.

EQUIPMENT REQUIREMENTS FOR PRE-PRIMARY

Your child will need to bring along the following items on the first day of Term 1:

- 1 X CRAYONS EWA QSV TELESCOPIC PLUS 15 PACK
- 1 X CRAYONS TEXTA GIANT 10
- 4 X GLUE STICK UHU BLU 40GM
- 1 X MARKER ARTLINE 70 BLACK
- 1 X MARKER CONNECTOR PENS 10
- 1 X PENCIL EWA LIMITED MICADOR PLUS 15 PACK BONDED 0.4MM COLOUR STRIP
- 5 X PENCIL TRIANGULAR STANDARD HB
- 1 X SCISSORS SCHOOL 130MM
- 30 SHEET PROTECTOR A3 SINGLE
- 1 X BINDER A3 4D 38MM INSERT WHITE PORTRAIT
- 1 X CARD A3 200GSM WHITE 20 SHEETS
- 1 X MARKER WHITEBOARD ARTLINE 577 BULLET BLACK
- 1 X MARKER WHITEBOARD ARTLINE 577 BULLET BLUE
- 1 X MARKER WHITEBOARD ARTLINE 577 BULLET GREEN
- 1 X MARKER WHITEBOARD ARTLINE 577 BULLET RED
- 1 X READ IT HOME READING JUNIOR



A booklist is available from the school office which enables you to complete your order through Wooldridges A&M.

Parents to Supply

2 x boxes of tissues

1 x home bag (available from NTPPS office or uniform shop)

1 x library bag (available from NTPPS office or uniform shop)

PARENT RESPONSIBILITIES

- Volunteering assistance by arranging a time with the classroom teacher. This way you can assist with the running of the program and become aware of exactly what your child is doing. All members of the family are welcome.
- Sending children **on a regular basis** so they benefit from the continuity of the program. Children who miss more than one day a fortnight are considered to be at educational risk.
- All absences must be explained. Please see “Attendance” for more information.
- Keeping the teacher informed about your child’s health and wellbeing.
- Showing your child that you value and appreciate his/her work and are interested in what he/she is doing at Pre-primary.
- Picking your child up promptly. It can be very stressful to a child when they have to wait behind when their friends have gone home.
- Please be sure your child gets a good night’s sleep before school days and that he/she eats a good breakfast.
- Carefully reading any notes that are sent home with your child.
- If your child is ill or has a contagious infection/disease, please seek medical advice and do not send them to school.

Parents are encouraged to contact the teacher over any matter regarding their child. Please remember, however, that the teacher’s first responsibility during school hours is to the children. Interview times can be made before or after school at a mutually suitable time.



GENERAL

Parent Help Roster

We like all parents to come in and help at least twice a term. It is nice for your child not to have to share you with younger brothers or sisters on their special day.

When helping, you will be asked to join in and assist the children with activities.

P&C Representatives

Pre-primary parents are encouraged to come along to the North Tom Price Primary School P&C meetings.

Information regarding meeting times and venues is published in the school newsletters.



Birthdays

Birthdays are special events in a child's life, however if handing out party invitations, please do so discretely to avoid hurt feelings.

Library

Pre-primary children will borrow books from the school library. When and how this will be run will be determined by the class teacher. Before borrowing, each child will require a library bag/waterproof bag in order to protect the borrowed book. A hardy durable bag can be purchased at the uniform shop for \$10.00.



Sports Factions

Our sports factions are Bruce (blue), Meharry (green) and Nameless (red). Each year a sports carnival is held where children from Kindy and Pre-primary are able to participate in a variety of events. This is a fun-filled day where families are able to join in with the activities.



Behaviour Management

Effective classroom control and management is the result of consistency in rules and consequences. All children will receive at least two verbal warnings should the behaviour require. If this is not effective, removal from the situation will result. Parents will be notified should unacceptable behaviour continue over any length of time.

Recycling

Recyclable materials are of great value in Pre-primary. Please collect and send along items suitable for collage work eg. cardboard boxes and cylinders (no toilet rolls), foam trays, packing foam, greeting cards, cotton reels, plastic containers, wrapping paper, fabric, egg cartons, buttons, beads, corks, etc. Dress-up clothes (shoes, bags, etc) and doll's clothes are most welcome for the home corner.



Parent Talents

All parents have some hidden talent or skill, which may be suitable to the Pre-primary program. If you feel your skills would be suitable, please inform the teacher. Such talents could include singing, playing an instrument, cooking, sewing, etc.



Animals

Animals, including dogs, are not allowed on school grounds.



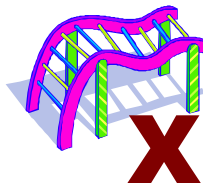
Canteen



The School Canteen is open for lunch on Tuesdays, Thursdays and Fridays. Menus will be sent home throughout the year. Lunches can be ordered at the canteen before school or a pre-written order can be placed in the lunch basket available in each classroom at the beginning of each day.

School Grounds/Playground

School grounds are out of bounds after school hours.



OVERVIEW

Kindergarten/Pre-primary is the transition between home and formal education. The overall aim of Kindergarten/Pre-primary is to develop each child at his/her own rate, within five developmental areas:

Physical	fine motor skills gross motor skills coordination spacial awareness
Cognitive/mental	thought processes memory and reasoning problem solving
Social/emotional	group work social skills such as sharing, waiting, taking turns cooperation control over emotions – eg: fear, joy, anger self-esteem inner security and confidence
Literacy and Language	knowledge of sounds communication skills listening skills pronunciation speech patterns sentence structure
Numeracy	number recognition patterning

As well as promoting growth in these development areas, the program encourages individuality and independence and aims to enhance each personality to its fullest. The child whose “self” is respected, is the one who will have the confidence and desire to succeed in future schooling and future life.



GETTING READY FOR PRE-PRIMARY

- Help your child to learn how to undo and do up buckles on their sandals.
- Practise separation! This is very important especially at the beginning of the school year.

You should be able to leave your child at Pre-primary without them becoming too distressed.

You can practise this by leaving your child at the home of someone whom they know and trust for short times and then gradually increasing the time span.

If your child does cry out or scream, the best thing you can do is 'pretend' to ignore it and walk away and leave. This is probably the hardest thing you will have to do for your child and us all year, but it is vital. It would be a big mistake for you to stay with your child or to take them home and say, 'never mind, we'll try again tomorrow!'

Please rest assured your child will settle. If they do not, we will not let them continue to become more upset. We will contact you and come up with a mutually acceptable plan to help your child overcome their separation anxieties.

PRE-PRIMARY STAFF ARE YOUR FRIENDS

Our prime concern is the welfare of your child. We realise that you are the most important people in your child's life and you are most welcome to come and see what your child is doing and ask questions about his/her progress.

If you want to ask the teacher questions, please send your child to play so he/she is not within earshot when we are discussing him/her.



DO YOU OR YOUR CHILD NEED SPECIAL HELP?

We are always available to help you with issues concerning your child. It may be as simple as arranging a lift with another mum, through to referring you to others who can help.

We have access to a health nurse, school psychologist and many other professionals that may be able to assist. You don't have to cope alone.

Please let us know of anything happening at home that may affect your child's mood. If we know things are unsettled at home we can allow for children's behaviour at school. For example, a child is crying because Dad has gone away to work for a while.



NORTH TOM PRICE PRIMARY SCHOOL SONG

Together we strive for excellence
To build our minds and resilience
North Tom Price, the best school
That's where we are.
Jarndunmunha, it's standing by
Looking out to a bright blue sky
The best place, the best school in the Pilbara

Tom Price, the highest town in the west
It's famous for its Iron Ore
They say it's the jewel of the Hamersley's
It's a town that offers so much more
And when we visit Karijini
In the gorges we explore and swim
We've got bushwalking trails and waterholes
And we always wear a hat with a nice broad brim

Yes, we strive for excellence
To build our minds and resilience
North Tom Price, the best school
That's where we are.
Jarndunmunha, it's standing by
Looking out to a bright blue sky
The best place, the best school in the Pilbara

At school we hang out in the playground
On the swings or playing dodge ball
We've got the best teachers and good mates
Yes, North Tom Price has it all
The keys of success will help our learning
And we give our best at all we try
Yes, we can achieve all that we want
Wearing maroon, black and white

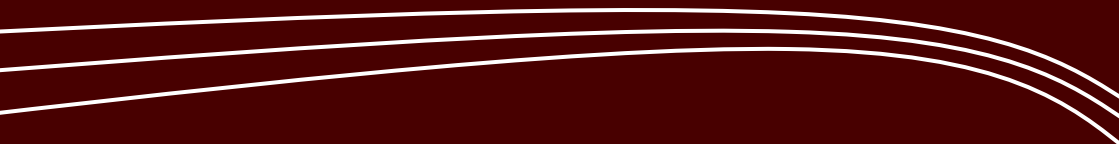
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CONCLUSION

The information contained in this booklet has been designed to give you a better idea of what Pre-primary is about, the program requirements of both children and parents and ways you can assist. The more you support your school, the greater the value your child will obtain from it.





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